



# Employment Application

## I. PERSONAL INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Spouse Name: \_\_\_\_\_

Child(ren)/Age(s): \_\_\_\_\_

\_\_\_\_\_

Describe your overall health: \_\_\_\_\_

Do you have any recurring illness or other physiological difficulties that may, at any time, affect your teaching efficiency?

\_\_\_ No

\_\_\_ Yes (*If yes, please explain on a separate page*)

Have you ever been arrested or convicted for any criminal act?

\_\_\_ No

\_\_\_ Yes (*If yes, please explain on a separate page*)

Preference (*circle all that apply*):

Full-Curriculum

Part-Time

Substitute

Administrative

Grammar School

Logic School

Specific Course: \_\_\_\_\_

Are you particularly interested, gifted or qualified in any of the following?

\_\_\_\_\_ Music (*Please indicate **Vocal** or **Instrumental***)

\_\_\_\_\_ Latin, Greek or other Foreign Language(s)

\_\_\_\_\_ Logic/Rhetoric

\_\_\_\_\_ Mathematics

## II. STATEMENT OF FAITH

As a Christ-centered school, the faith of our teachers and families is paramount to everything we do. All classes are taught from a biblical worldview, as one of our goals is to integrate faith and learning. All teachers have expressed faith in Christ and maintain a daily walk with Him. Teachers will set a Christ-like example for students, both in the classroom and off-campus.

The Apostles' Creed forms the foundation of beliefs upon which ACA is established and is considered primary doctrine. Understanding that we are a school and not a church, issues related to secondary doctrine will be left under the purview of the church as God's appointed authority on such matters.

### The Apostles' Creed

I believe in God the Father almighty, Maker of heaven and earth,  
and in Jesus Christ, His only Son, our Lord,  
who was conceived of the Holy Spirit and born of the Virgin Mary,  
who suffered under Pontius Pilate, was crucified, died and was buried,  
descended into hell, rose from the dead on the third day,  
ascended into heaven and is seated at the right hand of God the Father almighty,  
who will come again to judge the living and the dead.  
I believe in the Holy Spirit,  
the holy catholic Church, the communion of saints,  
the forgiveness of sins,  
the resurrection of the body,  
and the life everlasting. Amen.

### ***Secondary Doctrine Policy.***

Secondary doctrines are those doctrinal issues that are not addressed in the Auburn Classical Academy statement of faith. When these types of doctrine or issues arise, they will be referred to the family and local churches for final authority. Classroom and school-wide discussion of secondary doctrine should be on an informative, non-partisan level. While faculty and staff may state their positions on issues, they must be careful not to speak to the students in a manner that would usurp parental or pastoral authority. Presentation on all sides of an issue is strongly encouraged. All faculty and staff should encourage the students to follow up any questions they have with their parents and pastor.

\_\_\_ I have read the above Statement of Faith and agree with it in its entirety.

\_\_\_ I have read the above Statement of Faith and disagree with statements\_\_\_\_\_.

If hired, I agree to abide by ACA's Secondary Doctrine Policy. I understand that all employment matters are handled according to the above statement of faith and agree to submit to its usage as an employee of Auburn Classical Academy.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### III. APPLICANT'S AUTHORIZATION STATEMENT

Please indicate that you have read and that you understand each paragraph of the Applicant's Authorization Statement by placing your initial beside each paragraph.

*(If you have any questions regarding this statement, please ask before signing.)*

Initial:

\_\_\_\_\_ I certify that this application was completed by me and that all entries and information in it are TRUE and COMPLETE to the best of my knowledge. In the event of employment, I understand that false, misleading, or omitted information in my application may result in discharge.

\_\_\_\_\_ I understand that the submission of this application does not mean that I will be offered employment and in no way obligates Auburn Classical Academy. In the event of my employment, I agree to comply with all the rules and policies of Auburn Classical Academy.

\_\_\_\_\_ I authorize investigation of all statements contained in this application for employment as may be necessary in arrival at an employment decision. I understand that an investigation may be made, and information may be obtained through interviews with the personal references and past employers, and through a background check. This inquiry may include information as to, among other things, my character, general reputation, and personal characteristics, as well as information about my work performance and workplace conduct. I consent to these investigations and to the consideration of any statements of reference, former employers or others that are given in response to the inquiry.

\_\_\_\_\_ I hereby release all parties, including but not limited to *Auburn Classical Academy*, personal references and previous employers, from liability for any injury or damage that may result from their furnishing information concerning me or any action *Auburn Classical Academy* takes based on such information.

\_\_\_\_\_ I understand that this application is not, and is not intended to be, a contract of employment. I further understand that statements that may be contained in policies, practices, handbooks or other material do not create any guarantee of employment and that *Auburn Classical Academy* has the right to modify, amend, or terminate policies, practices, benefit plans, or other programs within the limits and requirements imposed by law

I HEREBY ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD, AND AGREE TO THESE STATEMENTS.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

#### IV. TEACHER QUESTIONNAIRE

*Using a separate sheet of paper please describe the following:*

1. What is the purpose of education?
2. What is the relevance of the Bible in relationship to education?
3. Describe your view of the role of parents in the educational process?
4. What is your understanding of “classical education”? What is your experience, if any, with classical education?
5. What would be the most important rule in your classroom?
6. What would your classroom look like? Arrangement, wall decor, etc.
7. What subjects do you personally enjoy the most?
8. Explain your views on structure, discipline and classroom management.
9. What have you read recently?
10. Please briefly give your Christian testimony and describe your relationship with Christ.
11. Do you have any formal training in Christian educational course work or in the Scriptures (Bible classes, correspondence, etc.)?
12. What is your reason for seeking a position at ACA?
13. What church do you attend?

#### NOTES:

- *It is our policy that all faculty and staff are in good standing and regularly attend a local church.*
- *Because of its cultural, historical and curricular benefits, it is our policy to use the King James Bible (or an abridged version – The Golden Children’s Bible – for some primary grades) in combination with our pedagogy. Reasons for this include, but are not limited to, its wide acceptance among both Catholics and Protestants; its superiority to most other translations in its English expression; the poetic sense it inculcates in the reader; its influence on English literature makes it the preferred translation for use with a traditional, classical curriculum. Families and staff are encouraged to use their own preferred translations in worship and private devotions outside of classroom instruction.*

**Please email your resume, cover letter and completed application to:**

**[info@auburnclassicalacademy.com](mailto:info@auburnclassicalacademy.com)**

Auburn Classical Academy maintains a non-discrimination policy. Auburn Classical Academy does not discriminate on the basis of race, color, national or ethnic origin in any employment practice, educational program, or any other Academy-administered program, activity or service, nor does it discriminate on the basis of race, color, national or ethnic origin, in administration of its educational policies, admissions policies, scholarship and financial aid programs, and athletic and other school-administered programs.